



402 Colorado Street Salem, VA 24153  
PO Box 6126 Roanoke, VA 24017  
540.375.4520

### **Family School Covenant Policy Addendum**

Due to health guidelines related to COVID-19 provided by the Centers for Disease Control and the Virginia Department of Health, NCA will be implementing daily procedures to best ensure the safety of all staff and students. Please read, sign and return to Noah-Christian Academy before August 30, 2021.

#### **School Admittance:**

- Only NCA staff and students will be allowed to enter the building daily unless there is an emergency. Parents are to contact the school prior to having to enter the building indicating reason.
- Parents are to follow the drop-off and pick-up pattern layout within the parking lot. Teachers will receive students at the door in the mornings for drop-off and will walk students out in the afternoons for pick-up.
- Daily temperature checks will be given at the door before any student and staff is allowed to enter the building. Parents are required to wait in cars and not exit the parking lot until student is permitted to enter the building.
- Students and/or staff with a fever, cough, sore throat, severe congestion, vomiting, diarrhea, shortness of breath, chills, body aches will not be allowed to enter the building and will have to go home. Those students and/or staff will not be allowed to return to school without a signed notice from their physician.
- Any student and/or staff who comes into contact with an individual testing positive for COVID-19 must quarantine for 14 days prior to returning to school. Any student and/or staff testing positive for COVID-19 must quarantine and may not return without a notice from their physician. **Out of respect and safety for all, PLEASE be honest concerning this matter.**

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### **Cleaning Procedures:**

- Student tables and chairs and all materials will be wiped down with disinfectant daily. Students will sit at the same desk and/or table and chair daily.
- Student backpacks and coats will remain at the student's seating area and/or personal cubby and not hung together with other student items.
- Multiple bathroom breaks for handwashing will be included in the daily schedule.
- Only two students at a time will be allowed in the bathrooms. Stalls and sinks will be wiped down after every use.
- All manipulatives, technology, games, toys, etc., shared, will be cleaned daily and before or after individual student use.
- Hand sanitizer will be in every room and available for student and/or staff use.
- Parents are required to clean all lunch boxes and wipe down backpacks on a daily basis.
- Jackets and coats are required to be washed regularly. Student jackets and coats will remain inside of backpacks during the instructional day and/or in personal cubbies.
- Students are required to bring their personal thermos for water. Staff only will be allowed to fill thermos' with water using the water filter. Staff will wear gloves and masks when doing so.
- All food requiring heating will be heated by staff only, wearing gloves and masks.
- All used space (classrooms, bathrooms, fellowship hall, technology room, door handles, etc. will be cleaned daily – during the day and at the end of each day)

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### **Social Distancing:**

- All staff and students will remain 6 ft apart during the course of the instructional day, standing in line, transitioning from one place to another, etc.
- All staff and students will be required to wear masks when leaving their individual assigned classroom seat such as: going to restroom, preparing lunch, devotions, dismissal, etc.
- Masks are optional when instruction is taking place. Staff and students will be in their own individual space.
- Staff and students will remain 6ft apart during classroom play and outdoor recess. PE equipment will not be used.

**NOTE: 2021-2022 in-person instruction will only be granted once parents sign and agree to all precautionary measures and the COVID-19 liability waiver.**

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